

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: **<http://www.GSAAdvantage.gov>**.

Professional Services Schedule (PSS)

Federal Supply Group: PSS Class: R499

Contract Number: **GS-00F-298DA**

Contract Period: **September 21, 2016 - September 20, 2021**



ENTERPRISE VENTURES CORPORATION (EVC)

100 CTC Drive

Johnstown, PA 15904-1935

Telephone: (814) 269-2794

Fax Number: (814) 254-7702

Web Site: www.ctc.com

E-mail: contracts@evc.ctc.com

Contract Administration: Michele Kupchella Adams

Business Size: Large Business

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
874-1	874-1RC	Integrated Consulting Services
874-4	874-4RC	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration
874-7	874-7RC	Integrated Business Program Support Services
C132-51	C132-51RC	Information Technology Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: 1% 10 days, Net 30

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: EVC will not accept purchase cards for orders over \$3,500.

- 10. Foreign items (list items by country of origin):** None
- 11a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov.

25. Data Universal Numbering System (DUNS) number: 065104155

26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

27. Final Pricing: The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Contractor Facility Rates:

Labor Category	GSA Rate 9/21/16 – 9/20/17	GSA Rate 9/21/17 – 9/20/18	GSA Rate 9/21/18 – 9/20/19	GSA Rate 9/21/19 – 9/20/20	GSA Rate 9/21/20 – 9/20/21
SIN 874-1 Integrated Consulting Services					
*Administrative Support III	\$42.44	\$43.33	\$44.24	\$45.17	\$46.12
Business Consultant	\$174.87	\$178.54	\$182.29	\$186.12	\$190.03
Financial Analyst I	\$53.56	\$54.68	\$55.83	\$57.00	\$58.20
Financial Analyst III	\$72.50	\$74.02	\$75.57	\$77.16	\$78.78
Process Improvement Analyst V	\$181.06	\$184.86	\$188.74	\$192.71	\$196.76
Program Director	\$183.13	\$186.98	\$190.91	\$194.92	\$199.01
Program Manager IV	\$97.47	\$99.51	\$101.60	\$103.74	\$105.92
Program Manager V	\$168.15	\$171.68	\$175.28	\$178.96	\$182.72
Project Manager IV	\$91.22	\$93.13	\$95.09	\$97.08	\$99.12
Project Manager V	\$130.63	\$133.38	\$136.18	\$139.04	\$141.96
Quality Assurance III	\$69.95	\$71.42	\$72.92	\$74.45	\$76.01
SIN 874-4 Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration					
*Administrative Support III	\$42.44	\$43.33	\$44.24	\$45.17	\$46.12
Instructional Designer IV	\$91.22	\$93.13	\$95.09	\$97.08	\$99.12
Training Analyst II	\$64.39	\$65.74	\$67.12	\$68.53	\$69.97
SIN 874-7 Integrated Business Program Support Services					
*Administrative Support III	\$42.44	\$43.33	\$44.24	\$45.17	\$46.12
Business Consultant	\$174.87	\$178.54	\$182.29	\$186.12	\$190.03
Financial Analyst I	\$53.56	\$54.68	\$55.83	\$57.00	\$58.20

Labor Category	GSA Rate 9/21/16 – 9/20/17	GSA Rate 9/21/17 – 9/20/18	GSA Rate 9/21/18 – 9/20/19	GSA Rate 9/21/19 – 9/20/20	GSA Rate 9/21/20 – 9/20/21
Financial Analyst III	\$72.50	\$74.02	\$75.57	\$77.16	\$78.78
Process Improvement Analyst V	\$181.06	\$184.86	\$188.74	\$192.71	\$196.76
Program Director	\$183.13	\$186.98	\$190.91	\$194.92	\$199.01
Program Manager IV	\$97.47	\$99.51	\$101.60	\$103.74	\$105.92
Program Manager V	\$168.15	\$171.68	\$175.28	\$178.96	\$182.72
Project Manager IV	\$91.22	\$93.13	\$95.09	\$97.08	\$99.12
Project Manager V	\$130.63	\$133.38	\$136.18	\$139.04	\$141.96
Quality Assurance III	\$69.95	\$71.42	\$72.92	\$74.45	\$76.01
SIN C132-51 Information Technology Professional Services					
*Administrative Support III	\$42.44	\$43.33	\$44.24	\$45.17	\$46.12
Business Systems Analyst IV	\$98.70	\$100.77	\$102.89	\$105.05	\$107.26
Computer Graphics Specialist II	\$60.56	\$61.83	\$63.13	\$64.45	\$65.81
Engagement Lead	\$235.41	\$240.35	\$245.40	\$250.55	\$255.81
Financial Analyst I	\$53.56	\$54.68	\$55.83	\$57.00	\$58.20
Financial Analyst III	\$72.50	\$74.02	\$75.57	\$77.16	\$78.78
PNMsoft Analyst V	\$183.79	\$187.65	\$191.59	\$195.61	\$199.72
PNMsoft Programmer IV	\$193.47	\$197.54	\$201.68	\$205.92	\$210.24
Program Director	\$183.13	\$186.98	\$190.91	\$194.92	\$199.01
Program Manager IV	\$97.47	\$99.51	\$101.60	\$103.74	\$105.92
Program Manager V	\$168.15	\$171.68	\$175.28	\$178.96	\$182.72
Project Manager IV	\$91.22	\$93.13	\$95.09	\$97.08	\$99.12
Project Manager V	\$130.63	\$133.38	\$136.18	\$139.04	\$141.96
Quality Assurance III	\$69.95	\$71.42	\$72.92	\$74.45	\$76.01
Software Developer IV	\$102.52	\$104.68	\$106.87	\$109.12	\$111.41
Software Developer V	\$129.09	\$131.80	\$134.57	\$137.40	\$140.28
Software Tester IV	\$113.97	\$116.36	\$118.80	\$121.30	\$123.85
Systems Analyst III	\$81.00	\$82.70	\$84.43	\$86.21	\$88.02
Systems Engineer IV	\$109.69	\$111.99	\$114.35	\$116.75	\$119.20

Customer Facility Rates:

Labor Category	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17
SIN 874-1 Integrated Consulting Services					
*Administrative Support III	\$35.00	\$35.74	\$36.49	\$37.26	\$38.04
Business Consultant	\$114.61	\$117.01	\$119.47	\$121.98	\$124.54
Financial Analyst I	\$44.17	\$45.09	\$46.04	\$47.01	\$48.00
Financial Analyst III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
Process Improvement Analyst V	\$124.76	\$127.38	\$130.05	\$132.78	\$135.57
Program Director	\$151.03	\$154.21	\$157.44	\$160.75	\$164.13
Program Manager IV	\$80.38	\$82.07	\$83.80	\$85.56	\$87.35

Labor Category	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17	GSA Rate 9/21/16- 9/20/17
Program Manager V	\$116.62	\$119.07	\$121.57	\$124.13	\$126.73
Project Manager IV	\$75.23	\$76.81	\$78.42	\$80.07	\$81.75
Project Manager V	\$107.74	\$110.00	\$112.31	\$114.67	\$117.07
Quality Assurance III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
SIN 874-4 Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration					
*Administrative Support III	\$35.00	\$35.74	\$36.49	\$37.26	\$38.04
Instructional Designer IV	\$75.23	\$76.81	\$78.42	\$80.07	\$81.75
Training Analyst II	\$53.10	\$54.22	\$55.36	\$56.52	\$57.71
SIN 874-7 Integrated Business Program Support Services					
*Administrative Support III	\$35.00	\$35.74	\$36.49	\$37.26	\$38.04
Business Consultant	\$114.61	\$117.01	\$119.47	\$121.98	\$124.54
Financial Analyst I	\$44.17	\$45.09	\$46.04	\$47.01	\$48.00
Financial Analyst III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
Process Improvement Analyst V	\$124.76	\$127.38	\$130.05	\$132.78	\$135.57
Program Director	\$151.03	\$154.21	\$157.44	\$160.75	\$164.13
Program Manager IV	\$80.38	\$82.07	\$83.80	\$85.56	\$87.35
Program Manager V	\$116.62	\$119.07	\$121.57	\$124.13	\$126.73
Project Manager IV	\$75.23	\$76.81	\$78.42	\$80.07	\$81.75
Project Manager V	\$107.74	\$110.00	\$112.31	\$114.67	\$117.07
Quality Assurance III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
SIN C132-51 Information Technology Professional Services					
*Administrative Support III	\$35.00	\$35.74	\$36.49	\$37.26	\$38.04
Business Systems Analyst IV	\$77.81	\$79.44	\$81.11	\$82.81	\$84.55
Computer Graphics Specialist II	\$49.94	\$50.99	\$52.06	\$53.16	\$54.27
Financial Analyst I	\$44.17	\$45.09	\$46.04	\$47.01	\$48.00
Financial Analyst III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
Program Director	\$151.03	\$154.21	\$157.44	\$160.75	\$164.13
Program Manager IV	\$80.38	\$82.07	\$83.80	\$85.56	\$87.35
Program Manager V	\$116.62	\$119.07	\$121.57	\$124.13	\$126.73
Project Manager IV	\$75.23	\$76.81	\$78.42	\$80.07	\$81.75
Project Manager V	\$107.74	\$110.00	\$112.31	\$114.67	\$117.07
Quality Assurance III	\$57.68	\$58.90	\$60.13	\$61.40	\$62.68
Software Developer IV	\$90.47	\$92.37	\$94.31	\$96.29	\$98.31
Software Developer V	\$108.49	\$110.76	\$113.09	\$115.47	\$117.89
Software Tester IV	\$82.24	\$83.97	\$85.73	\$87.53	\$89.37
Systems Analyst III	\$73.61	\$75.16	\$76.74	\$78.35	\$79.99
Systems Engineer IV	\$86.62	\$88.43	\$90.29	\$92.19	\$94.12

Labor Category Descriptions

Substitutions and Equivalency Tables

CTC Enterprise Ventures Corporation d/b/a EVC recognizes that successful performance depends on having personnel with the right skills and experience. These skills are acquired through a proper mix of education and professional experience. We have found that skills required to support today's problems and tomorrow's challenges are not always supported by the traditional formal education and work experience combination. Therefore, we have incorporated substitution allowances between equivalent education and experience in order to provide the quality of services required by the customer at the most reasonable price.

Educational Equivalence:

The following educational equivalence applies, unless stated otherwise explicitly:

Bachelor's Degree is considered equivalent to an Associate's Degree + two (2) years relevant experience.

***SCA eligible category**

***Administrative Support III**

Functional Responsibility: Provides advice, oversight, and technical knowledge of the installation, application, and operations of word processing systems. Assists in establishing and maintaining both centralized and decentralized office files and management and record keeping systems including automated record management systems. Assists in the development of various guidelines and procedures. May also provide direct support to consultants and senior managers.

Minimum Education: High School Diploma

Minimum Experience: 5+ years of experience in providing skilled and/or administrative support.

Business Consultant

Functional Responsibility: Experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices. Business Consultant supervises other consultant specialists- and applies an organization-wide set of disciplines for the planning, analysis, design, and construction of information systems on an enterprise-wide basis or across, a major sector of the enterprise. He or she performs enterprise strategic systems planning, enterprise information planning and business area analysis- and performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. He or she develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems and applies reverse engineering and re-engineering disciplines to develop migration and strategic planning documents. Customer Relations Management and development of client relationships.

Minimum Education: Bachelor's degree

Minimum Experience: 10 years of directly related experience.

Business Systems Analyst IV

Functional Responsibility: Develop systems according to specifications; research and resolve system problems; prepare operational documentation and system conversion.

Minimum Education: Bachelor's degree

Minimum Experience: 6 years of directly related experience.

Computer Graphics Specialist II

Functional Responsibility: Use computer software, computer design techniques, and computer-generated media to design new images. Work closely with the ISD team to layout and design media. Select instructional media, materials, and equipment to meet learning objectives. Plan, supervise, and produce instructional media products that meet learning objectives. Review graphic materials to be presented and ensure information is presented in an eye-catching, yet organized manner.

Minimum Education: Bachelor's degree

Minimum Experience: 2 years of directly related experience.

Engagement Lead

Functional Responsibility: Monitor activities and status of ongoing programs. Interface with clients to deliver contracted services based on customer requirements. Resolve all related logistics matters in advance of the date the service is scheduled. Monitor performance of task orders, including SOW and schedule compliance. Prepare monthly task order status reports and financial/expense summary documents for ongoing programs. Support periodic meetings and reviews or schedule, staffing and revenue/task order related issues.

Minimum Education: Bachelor's degree

Minimum Experience: 10 years of directly related experience.

Financial Analyst I

Functional Responsibility: Working under supervision of an experienced Analyst, performs a variety of tasks to assist project managers in preparing cost proposals, developing/monitoring/forecasting budgets, and managing the financial components of their projects. Provides customized reports to the project managers as required – meeting client and project manager objectives and directly supports internal and external project reviews to include preparation of cost/financial status graphs and tables.

Minimum Education: Bachelor's degree

Minimum Experience: 0 - 2 years of directly related experience.

Financial Analyst III

Functional Responsibility: Provides decision support analysis services, including those tasks related to accounting, budgeting, management systems, financial analysis and reporting, planning, performance measurement, asset management, and other financial management services.

Minimum Education: Bachelor's degree

Minimum Experience: 4 years of directly related experience.

Instructional Designer IV

Functional Responsibility: Conduct analyses to identify and validate training requirements. Analyze job duty and task requirements in order to generate Learning Objectives. Generate assessments, testing plans, test administrator's guide, and a cross-reference list of test items

and related learning objectives. Create training materials, including task lists, learning objectives, course outlines, instructional strategies, storyboards, learning events and activities, information sheets, diagram sheets, job sheets, assignment sheets, problem sheets, outline sheets and interface designs. Instruct client personnel on procedures, processes, and methods of operating, maintaining, revising, and enhancing training products.

Minimum Education: Bachelor's degree

Minimum Experience: 6 years of directly related experience.

PNMsoft Analyst V

Functional Responsibility: Requires specialized subject matter expertise in operating systems and related system software for computers in a large multi-user environment; The characteristics, capabilities, and uses of operating system components and related vendor supplies and software packages; Software systems including coding and assembly level, procedural and non-procedural, and job control languages; Operating systems and database systems, and teleprocessing systems; As well as extensive directly related and progressive experience; Knowledge is applied to research and evaluation significant impact or consequence involving highly specialized and technical areas impacting recommendations and development of new policies, procedures and services.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 10 years of directly related experience.

PNMsoft Programmer IV

Functional Responsibility: Designs, develops, implements, tests, maintains, operates, and/or documents computer programs and systems. May work in systems, application, or embedded software environments in either third, fourth, or higher order languages. Expert knowledge of the languages, processes, and tools of the software domain being worked. Also, has expert understanding of software development processes including requirements management, design, construction, configuration management, and quality assurance. May supervise a team of other programmers, and may interface directly with customer or members of technical staff.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 6 years of directly related experience.

Process Improvement Analyst V

Functional Responsibility: Has expertise in improvement techniques such as Lean Six Sigma events, improvement project implementation, Business Process Reengineering.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 10 years of directly related experience.

Program Director

Functional Responsibility: Leverages project capabilities and provides technical leadership to develop and expand the Company's involvement in existing and/or new areas of business development. Attracts, retains, manages and develops human capital for the performance of strategic, cross-disciplined projects or programs to drive sustained growth of the Company

technical capabilities leading to direct labor goals. Expected to lead a team through cost, budget and schedule; plans, directs and controls activities within areas of responsibility to accomplish budgeted financial objectives and to deliver successful project and task performance including project staffing and successful achievement of technical deliverables and milestones. Serves in a key role as a primary client interface and partners with all areas required to achieve Company and client business objectives.

Minimum Education: Bachelor's degree

Minimum Experience: 12 years of directly related experience gained through a combination of requisite training and formal education in a field of study.

Program Manager IV

Functional Responsibility: Directs the planning and management of single or multiple projects and retains overall responsibility for the performance including the cost, schedule, deliverables, and contract compliance. Responsible for overall success of the project (s) and ensures goals and standards are successfully implemented. Serves as liaison to government and outside representatives and coordinates activities of support personnel.

Minimum Education: Bachelor's degree

Minimum Experience: 6 years of experience directly related to the project to be managed (includes 3 years of management experience).

Program Manager V

Functional Responsibility: Broad breadth of experience and capabilities, and ability to work proficiently and competently on a wide range of work. Demonstrated ability to perform technical tasks such as calculations, layouts, data evaluations, and design or technical report preparation. Demonstrated ability to successfully manage projects including supervision and oversight of project teams working on specific project elements.

Minimum Education: Bachelor's degree

Minimum Experience: 10 years of directly related experience.

Project Manager IV

Functional Responsibility: Leads the project or multiple tasks and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Provides the interface to the customer and other project leaders. May work under a Program Manager for multiple projects. Identifies, acquires, and utilizes company resources to achieve project objectives. Establishes priorities task assignments and completion. Ensures quality and productivity standards are maintained while meeting project/client deadlines and budget constraints. Serves as the client liaison on all project matters. Performs a quality assurance role to ensure timely delivery of all specified deliverables, and compliance with government regulations, codes, and GCS policies and procedures. Participates in contract negotiations.

Minimum Education: Bachelor's degree

Minimum Experience: 6 years of experience directly related to the project to be managed (includes 3 years of management experience).

Project Manager V

Functional Responsibility: Directs the planning and management of multiple projects and retains overall responsibility for the performance including the cost, schedule, deliverables,

and contract compliance. Responsible for overall success of the project (s) and ensures goals and standards are successfully implemented. Serves as liaison to government and outside representatives and coordinates activities of support personnel.

Minimum Education: Bachelor's degree

Minimum Experience: 10 years of experience directly related to the project to be managed (includes 5 years of management experience).

Quality Assurance III

Functional Responsibility: Provide technical and administrative direction for personnel performing development tasks, including the review of work products for correctness, adherence to design concept and to user standards, and for progress in accordance with contract schedules.

Minimum Education: Bachelor's degree

Minimum Experience: 4 years of directly related experience.

Software Developer IV

Functional Responsibility: Code and document moderately complex and/or complex modules based on component design in the user interface, business logic and/or data access layers of the system. Own and develop artifacts in the Fabrication phase of the project. Develop artifacts that meet the quality standards established for the project. Unit test the work after development, and integrate with other components in the system. Troubleshoot, fix bugs and improve the functionality of existing software to help clients prepare for future releases. Adhere to the Standard Expectations for Software Engineering Positions.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 6 years of directly related experience.

Software Developer V

Functional Responsibility: Responsible for analysis, design, development, and testing. Strong team leadership and some project management are required. Will be designing, developing and enhancing Internet and intranet-based systems. Will use object-oriented design and programming techniques to solve complex business and scientific problems.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 10 years of directly related experience.

Software Tester IV

Functional Responsibility: Performs software testing at various levels from module or unit testing through all levels of software integration testing. Writes software test plans in support of software design to ensure the integrity of test plans. Interfaces with the software development group throughout the software development process.

Minimum Education: Bachelor's degree in an engineering or information technology discipline.

Minimum Experience: 6 years of directly related experience.

Systems Analyst III

Functional Responsibility: The position requires execution of all phases of software life cycle development according to standard operating procedures, generate detail/summary plans of actions and milestones, facilitate requirements management/gathering sessions, generate/execute systems specification documents, generate/execute technical design documents, generate/execute test plans (unit and system integration), generate/execute implementation plans write/modify code, perform functional, system and technical analysis & design, code, and document (functional & technical) the development and maintenance of software applications and systems which includes Application software written in many languages.

Minimum Education: Bachelor’s degree

Minimum Experience: 4 years of directly related experience.

Systems Engineer IV

Functional Responsibility: General database administration defines and executes systems engineering activities within a project. These activities may consist of systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Minimum Education: Bachelor’s degree in an engineering or information technology discipline.

Minimum Experience: 6 years of directly related experience.

Training Analyst II

Functional Responsibility: Identify requirements and provide analysis and recommendations to support training program development. Develop plans and courses of action to implement recommendations to meet program objectives and designs and implements program planning timelines, track program execution, and includes time estimates for program execution and expenditures.

Minimum Education: Bachelor’s degree

Minimum Experience: 2 years of directly related experience

Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Assistant	01020 - Administrative Assistant	WD 05-2451

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (***) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. Nationwide).